STEPS FOR SUBMITTING REQUEST ON DROPPING A MINOR

Step 1: Log onto CityU Portal > Select AIMS > Click on Study Plan menu and then choose Add/Drop of Minors
Step 2: Read carefully the “Points to Note” and Click on “Drop Minor”
Step 3: Select the minor you would like to drop from the drop-down list, click “Continue” to view your entry.

Choose the minor you would like to drop

Click “Continue”
Step 4: Verify the information that you have entered and click “Confirm” to submit your request.

Note: After submission, you cannot make any changes to the application.

Click “Confirm”
Step 5: You may check the status of your request. The status of your request on Drop of Minor should be prompted “Approved” now. Please note that the minor(s) successfully dropped will take effect from the following semester.