City University of Hong Kong

Information on a Course
offered by College of Science and Engineering
with effect from Semester A, 2010

This form is for completion by the Course Co-ordinator/Examiner. The information provided on this form will be deemed to be the official record of the details of the course. It has multipurpose use: for the University’s database, and for publishing in various University publications including the Blackboard, and documents for students and others as necessary.

Please refer to the Explanatory Notes attached to this Form on the various items of information required.

Part I

Course Title: Industrial Attachment Scheme

Course Code: FS4002

Course Duration: 9 -13 weeks

No. of Credit Units: 3 CUs

Level: B3

Prerequisites: (Course Code and Title)
(1) Students must have completed at least half of the programme requirements.
(2) All job specifications and requirements must be submitted to Co-operative Education Centre (CEC) for approval in accordance with ISO9001:2008 requirements. (Assistance will be provided by CEC in this respect.)
(3) Pre-attachment Training

Precursors: (Course Code and Title)
Nil

Equivalent Courses: (Course Code and Title)
Internship Programme for Exchange Scheme (IPES), of which the mode of delivery and pass requirements are the same as those of Industrial Attachment Scheme

Exclusive Courses: (Course Code and Title)
AP3245 Design and Manufacturing Project
EE4094 Basic Training
EE4096 Basic Training
EE4097 Basic Training
Part II

1. **Course Aims:**
   This course aims to provide students with the opportunity to:
   (a) integrate the knowledge they acquired in classroom and apply it in real work setting
   (b) appreciate work ethics and professionalism in real work environment
   (c) appreciate team work, group / organizational behaviour in a work environment
   (d) develop an understanding of the operation of industry, based on which students can further plan their career

2. **Course Intended Learning Outcomes (CILOs)**
   *(state what the student is expected to be able to do at the end of the course according to a given standard of performance)*
   
   *Upon successful completion of this course, students should be able to:*

<table>
<thead>
<tr>
<th>No.</th>
<th>CILOs</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>To recognize and practise the soft skills that are required at workplace</td>
<td>NA</td>
</tr>
<tr>
<td>2.</td>
<td>To understand the setting of the industry and the operations of the host company</td>
<td>NA</td>
</tr>
<tr>
<td>3.</td>
<td>To recognize and practise the roles of professionals in the industry</td>
<td>NA</td>
</tr>
<tr>
<td>4.</td>
<td>To apply and integrate the knowledge acquired in the classroom at workplace</td>
<td>NA</td>
</tr>
</tbody>
</table>

3. **Teaching and learning Activities (TLAs)**
   *(designed to facilitate students’ achievement of the CILOs)*

<table>
<thead>
<tr>
<th>ILO No</th>
<th>TLAs</th>
<th>Hours/week</th>
</tr>
</thead>
<tbody>
<tr>
<td>CILOs 1-3</td>
<td>Pre-attachment Training activities, such as lectures on contemporary China, interview skills, workplace survival, etc.</td>
<td>About 12 hrs (before attachment)</td>
</tr>
<tr>
<td>CILOs 1, 3</td>
<td>Daily interaction and communication with staff in Co-operative Education Centre as well as general counselling.</td>
<td>9-13 weeks</td>
</tr>
<tr>
<td>CILOs 2, 4</td>
<td>Keeping a training log</td>
<td>9-13 weeks</td>
</tr>
<tr>
<td>CILOs 1-4</td>
<td>Regular supervisory visits to discuss and review the internship with students and mentors.</td>
<td>3 visits</td>
</tr>
<tr>
<td>CILOs 1-4</td>
<td>Giving a presentation that summarizes the learning during the industrial training.</td>
<td>20 mins</td>
</tr>
</tbody>
</table>
4. **Assessment Tasks/Activities**  
*(designed to assess how well the students achieve the CILOs)*

<table>
<thead>
<tr>
<th>ILO No</th>
<th>Type of assessment tasks/activities</th>
<th>Weighting</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>CILOs 2, 4</td>
<td>Assessment of Log Book</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>CILOs 1-4</td>
<td>Discussion and visits to obtain feedback from training company</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>CILO 1-4</td>
<td>Final Presentation</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

5. **Grading of Student Achievement:** Refer to Grading of Courses in the Academic Regulations (Attachment) and to the Explanatory Notes.

- Examination: Nil
- Continuous Assessment: 100%
- Grading Pattern: Pass/Fail Basis

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**Part III**

- **Keyword Syllabus:** Not Applicable
- **Recommended Reading:** Text(s): Not Applicable
- **Online Resources:** Not Applicable

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**Returned by:**

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