

**Application for Student Residence 2017/18
(For Incoming Exchange – Summer Term)**

Important Notes:

- 1) Application forms should reach Student Residence Office via College / Department before 15 February 2018 for Summer Term. Please save the filename by using your full name – example: exchange_app_form (Summer 201718) Mary Justin.
- 2) Application approval is subject to room availability. There is no guarantee that bed spaces can be granted.
- 3) The residential period for Summer Term 2017/18: 4 June 2018 to 13 August 2018.

Part I (To be completed by the applicant in BLOCK LETTER)

Section A Personal Particulars (please tick as appropriate)

Name: (English) _____ (Chinese, if any) _____
(Surname) (First name)

Home University, please specify if you are an Exchange Student:

Status: Incoming Exchange Student

Level: Bachelor Degree Other: _____

College/Department/School/Division: _____ Gender: Male Female

Nationality: _____ Passport No./Travel Document No.: _____

Home Telephone No.: _____ Email: _____
(please specify country/area code)

Home Address: _____

Emergency Contact (This part must be completed with the information of your parent/family.)

Contact Person: _____ Relationship: _____

Contact Number: _____ (please specify country/area code)

Section B Application Details

Please note that while taking into account of your requested room type, the Student Residence Office may allocate rooms at its discretion based on the availability of rooms / or other considerations.

1. Room Preference

In principle, all undergraduate students will be assigned to double rooms in one of the undergraduate halls at Cornwall Street. A small number of single rooms will be first assigned to those who have special needs or medical reasons with supporting documents enclosed with this completed application. You can indicate your choice of room by putting 1st, 2nd or N/A if applicable.

<u>Choice</u>	<u>Type of Room</u>	<u>Link for Room Layout</u>	<u>Residence Fees (per person)</u>
_____	Single Room	http://www.cityu.edu.hk/sro/htm/e_facilities_hall1.htm	\$9,000/term
_____	Double Room	http://www.cityu.edu.hk/sro/htm/e_facilities_hall1.htm	\$4,500/term

If you have any medical or special reasons for a single room, please specify and attach a written documentary proof (e.g. medical certificate) with this application form. (The documentary proof must be written in English or Chinese.)

2. Special Needs

If you have any physical disability that may affect your living environment needs, please specify and attach any supporting documents with this application form. (The documentary proof must be written in English or Chinese.)

Residence Period: 4 June 2018 to 13 August 2018
(1 week before semester starts till 1 week after examination ends)

* The residence period for exchange students is confined to the exchange term as agreed by City University of Hong Kong and the home university.

Section C Declaration

1. I confirm that the information provided in Sections A and B is true and accurate, and I understand that submission of false information may lead to immediate disqualification of the application.
2. I should undertake to comply with the "[Regulations Governing Student Residence](#)", the fees and payment policies, and any hall rules stipulated by the respective Residence Master.

Signature of Applicant

Date

December 2017